

CAESS 2019 - 2020 ELECTION SCHEDULE

- Feb. 19: Nominating Form posted to Website; email Form to Membership
- Mar. 12: Deadline for the receipt of all Nominating Forms in CAESS Office by 4:00pm.
- Mar. 15: Nominations & Elections Committee Chair certifies that all individuals nominated are members in good standing. The Committee Chair will determine the order of the candidates on the ballot by lottery.
- Mar. 15: Ballots emailed to members.
- Mar. 21: Ballots to be received electronically by 4:00pm.
- Mar. 21: Nominations & Elections Committee verifies the ballot count, certifies the results, and begins notifying the candidates and President.
Post results to CAESS Website.

CAESS 2019-2020 ELECTIONS



February 19, 2019

The Calvert Association of Educational Support Staff is opening nominations for officers, members of the Board of Directors, and Delegate to the MSEA RA/Convention and NEA RA/Convention.

If you are interested in one of these positions, please complete the form on the **reverse** side and return it to the CAESS Office:

- Email (skasulke@mseanea.org)
- PONY (CAESS at BOE)
- Mail/in person to the CAESS office at 865 Main Street, Prince Frederick, MD 20678

THIS FORM MUST BE RECEIVED BY 4 PM ON TUESDAY, MARCH 12, 2019.

The positions available for the 2019 – 2020 elections are:

PRESIDENT (3-Year Term):

The President shall preside at all meetings of the Executive Committee and Board of Directors. He/She shall be an ex-officio member of all committees except the Auditing Committee and Committee on Nominations and Elections.

SECRETARY (3-Year Term):

Shall keep a record of all meetings of the Executive Committee and of the Board of Directors, and any meetings as directed by the President. He/She shall distribute copies of such proceedings as directed by the President or the Executive Committee.

BOARD OF DIRECTORS MEMBER (3-Year Term), (Three (3) Positions Available):

Shall attend all meetings of the Board of Directors and the General Membership. Shall make decisions at those meetings related to the Association.

MSEA RA DELEGATE (1-Year Term) Five (5) Positions Available – The top 4 vote getters are funded, the 5th top vote getter is self funded.):

Shall attend all sessions of the October 2019 MSEA RA and report to CAESS Executive Board. Cost will be covered by the Association.

NEA RA DELEGATE (1-Year Term) Two (2) Positions Available:

Shall attend all sessions of the July 2019 NEA RA and report to CAESS Executive Board. Cost will be covered by the Association.

**Forms must be received in the CAESS Office
by 4:00 PM on Tuesday, March 12, 2019.**

CAESS NOMINATING FORM ~ 2019-2020

For the position of: (check only one)

- _____ President (3-year term)
- _____ Secretary (3-year term)
- _____ Board of Director Member
(3-year term/3 positions available)

For the position of : (check all that apply)

- _____ Delegate to MSEA RA
(1-year term/4 positions funded by CAESS)
- _____ Delegate to NEA RA (1-year term)
(1-year term/2 positions available)

Name _____
(As you wish it to appear on the ballot)

School _____ Position _____
(Instructional Assistant, Secretary, Custodian, etc.)

Phone _____ Home _____

LETTER OF INTENT

I hereby state my willingness to run as a candidate for the position(s) marked above. I agree to abide by CAESS/MSEA/NEA policies and bylaws and to adhere to the Code of Ethics, as adopted by the Associations.

Signature _____ Date _____

CAESS/MSEA/NEA ELECTIONS BIOGRAPHY FORM

CAESS member for _____ years. Association positions held:

LOCAL _____

MSEA _____

NEA _____

PERSONAL STATEMENT (Optional)

Candidate may attach a personal statement to this form for publication with the ballots (100 word limit).

Form must be received in the CAESS Office by 4:00 PM on Tuesday, March 12, 2019